

**Idaho Department of
Juvenile Corrections
Institutional
Policy/Procedure**

NUMBER
514

REVISED
06/21/22
EFFECTIVE
12/03/01

REVIEWED
06/21/22
PAGES
1

SUBJECT: ENGLISH LEARNER (EL) SERVICES

CATEGORY: EDUCATIONAL SERVICES

Policy

The Idaho Department of Juvenile Corrections (IDJC) provides appropriate instructional supports to qualifying English Learners (ELs) and assists students in developing necessary English language skills for social and academic success.

It is therefore the policy of the IDJC to provide EL services to students who qualify according to current Idaho State Department of Education (ISDE), EL Program Manual guidelines and to utilize appropriate ISDE EL Program forms.

Operating Procedures

- I. Assessment and Service Planning
 - A. The IDJC checks the English Learner Management System (ELMS) upon receiving a Notice of Commitment for a student.
 - B. Students entering into IDJC custody complete the Education Intake Questionnaire (DJC-301) that includes questions regarding their native language as well as the language spoken in their home.
 - C. All students undergo a battery of tests during the observation and assessment period to determine what their individual education needs are. Cumulative education records are also reviewed to determine the need for EL instruction.
 - D. If a student qualifies for EL services, an appropriate individualized course of study is developed within 30 days at the MDT meeting.
- II. Parents are involved and notified throughout the process of entry and exit into the EL Program.

Reference: [Glossary of Terms and Acronyms](#)
[Idaho State Department of Education, English Learner Program website](#)

Related Policies: [Observation and Assessment Evaluations \(404\)](#)

Related Forms: [Education Intake Questionnaire \(DJC-301\)](#)