

**Idaho Department of  
Juvenile Corrections  
Institutional  
Policy/Procedure**

NUMBER  
511

REVISED  
01/30/23  
EFFECTIVE  
12/03/01

REVIEWED  
01/30/23  
PAGE  
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SUBJECT: COMPETENCY TESTING

ORIGIN: EDUCATIONAL SERVICES

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**Policy**

The Idaho Department of Juvenile Corrections (IDJC), Juniper Hills Schools will allow students who demonstrate competency in the areas of reading, writing, mathematics, science, and social studies, without new instruction, to earn a credit by passing a competency examination with a minimum score of 80 percent. The examination will be based on the Idaho Achievement Standards and the school's final examination of the course.

**Operating Procedures**

I. Requesting Approval

- A. Students entering an IDJC school may request to test out of a required course prior to beginning new instruction in the course.
- B. Students will be notified of their right to request to demonstrate competency through testing in lieu of instruction when they enter an IDJC facility.
- C. The student's instructor will review existing education records prior to determining if the student is an appropriate candidate for testing out of the requested course.
- D. The Education Program Manager will approve all requests for testing in lieu of instruction by signing the Approval for Competency Testing (DJC-139) form submitted by the student and his/her core teacher prior to the administration of the competency tests.

II. Testing

- A. After approval for testing has been awarded, the student will be given an approved test that demonstrates the required competencies for the course, in accordance with the Idaho Achievement Standards as well as the school's final course requirements.
- B. The student must earn a minimum grade of 80 percent or higher in order to receive credit for the course.
- C. The student's score will be recorded on the transcript and included in the calculation of the student's cumulative grade point average (GPA).

- D. Copies of the DJC-139 testing approval form and testing results are forwarded to the Education Technical Records Specialist 2 to be placed in the student's cumulative education records.

*Reference:* [Glossary of Terms and Acronyms](#)

*Related Policies:* *None*

*Related Forms:* [Approval for Competency Testing Form \(DJC-139\)](#)