

**Idaho Department of  
Juvenile Corrections  
Institutional  
Policy/Procedure**

<u>NUMBER</u>	<u>REVISED</u>	<u>REVIEWED</u>
509	09/14/2000	10/21/2024
<u>FORMERLY</u>	<u>EFFECTIVE</u>	<u>PAGES</u>
	12/03/2001	2

SUBJECT: GRADES AND PROGRESS REPORTING

CATEGORY: EDUCATIONAL SERVICES

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**Policy**

It is the policy of the Idaho Department of Juvenile Corrections (IDJC) to use the school information system (SIS) to make available educational grades and academic progress reports on a monthly basis to students and parent(s)/guardian(s).

**Operating Procedures**

I. Student Grades

A. Student work will be evaluated and graded using the following scale:

98 – 100 = A+  
93 – 97 = A  
90 – 92 = A-  
87 – 89 = B+  
83 – 86 = B  
80 – 82 = B-  
77 – 79 = C+  
73 – 76 = C  
70 – 72 = C-  
67 – 69 = D+  
63 – 66 = D  
60 – 62 = D-  
0 – 59 = F

B. Grade Point Averages (GPA) will be calculated for students in grades 9-12 and incorporated into the final transcript. All high school grades earned prior to entering Juniper Hills School will be used to calculate GPA. Credit is issued for students that earn at least 60% in a given course.

C. Pass/Fail courses will not affect the GPA, unless they have a percentage associated from the receiving school. If there is a percentage associated, the grade will be converted to the corresponding percentile grade.

D. For middle school students, a final transcript report that will include all courses taken in grades 6-8 is available in the SIS.

## II Progress reporting

Monthly academic progress reports use the standard form(s) located in the SIS and are distributed to parents/guardians as outlined in the Case Management for Juveniles (401) policy/procedure.

*Reference:* [Glossary of Terms and Acronyms](#)

*Desk Manual(s):* *None*

*Related Policies:* [Case Management for Juveniles \(401\)](#)

*Related Forms:* *Educational Progress Report*