
Juvenile Justice SUDS Committee for the Nez Perce Tribe Operations Plan

PUPRPOSE AND FUNCTION

The Probation Officer Supervisor has the authority to manage the Juvenile Justice Substance Use Disorder Services (JJ SUDS) funding and can delegate authority to any other Probation Officer. The Probation Officer Supervisor has the responsibility to manage the budget allocated to the Nez Perce Tribe. The Idaho Department of Juvenile Corrections (IDJC) will provide monthly expenditure reports to the Tribe which will assist in monitoring treatment claims and expenses as they are submitted by providers. This JJ SUDS Funding is held at the IDJC. The Nez Perce Tribe will be allocated a budget and have spending authority over those funds being held at the IDJC.

TRIBAL PLAN AND OPERATIONAL PROTOCOLS FOR SUDS

Below we have outlined each of the areas designated for the Tribal JJ SUDS Operations:

Determining Funding:

The Tribe will screen participants who may be eligible for Medicaid, private insurance, Drug Court funding (if available), etc., and make appropriate referrals for services while ensuring compliance of 42 CFR 36.61-Payor of Last Resort. Juveniles who are eligible for other funding will NOT be referred to the provider using JJ SUDS forms or procedures.

Once a juvenile has been identified to need JJ SUDS funded services, the Tribe will complete the forms listed below for submission to the IDJC SUDS staff, via electronic drop box or email, to initiate the treatment services:

- JJ SUDS Authorization Form
- JJ SUDS Release of Information Form

Intake: Initial Screening for Needed Services and Funding Availability

Risk Assessment: a risk assessment tool that has been validated for use with clients will be administered to all clients involved in the Tribe's Juvenile Justice System. This risk assessment tool will be administered to identify clients needing further assessment and determine risk and substance use level.

The Tribe will utilize current tribal systems to meet the needs of clients not needing further assessment.

Initial Assessment:

All participants accessing treatment funding must complete a GAIN I Assessment, which recommends the clinically appropriate level of care. The Nez Perce Tribe will use approved providers who meet standards for Qualified Substance Use Disorder Professionals (QSUDP) or QSUDP Trainees to complete this initial assessment.

The Tribe will have assessments conducted by a GAIN certified BPA Health provider.

The provider will return completed assessment results to the referring Tribal personnel as soon as possible to begin treatment planning.

Determining Level of Service & Recovery Support Services (RSS) Needs:

Based on completed assessment, treatment providers will provide the referring Tribe with their recommendations for the appropriate level of care (level I, level II.1, level III.5), and/or RSS. The Tribe will review the recommendations, consider funding sources/budget utilization, treatment planning and probation requirements, and decide what service will be authorized in accordance with the services available for funding on the JJ SUDS Rate Matrix (JJ SUDS does not fund level 0.5 services). *See Service Authorized section.*

The Tribal Probation Officer will complete new JJ SUDS Authorization and Release of Information forms, authorizing treatment services throughout the duration of the treatment episode.

Delivery & Authorized Service Plan Including RSS Needs:

The Tribal Probation Officer will work with the referred treatment provider and family to develop the service plan and authorize the timeframe and cost of treatment. The Tribe will approve the Authorization and Release of Information forms, and send copies to the provider and IDJC staff.

Service Delivery: The Tribe will use approved BPA Health providers. The treatment provider will send documentation of missed appointments, updates and concerns to the referring Tribe. Staffing will be a reimbursable service to assist with time involved in communication. Treatment providers will collaborate with the referring Tribal Probation Officer to ensuring the client has services which fit their treatment needs.

Services Authorized: The Tribe will use IDJC's JJ SUDS Rate Matrix to provide consistent services throughout the statewide treatment system. A copy of the current Rate Matrix is posted on the IDJC Public Website: http://www.idjc.idaho.gov/?page_id=278. If a service is needed which is not listed on the official Rate Matrix, the Tribe will submit a proposal to the IDJC JJ SUDS Program Supervisor in order to establish a new service, if possible.

Continuous Case Management:

The referring Tribe will work directly with treatment providers and families to ensure progress in treatment is being made and report to IDJC any request for additional authorizations for services. The Probation Officer Supervisor or delegate will have final approval on all authorizations.

Payment Authorization:

The Nez Perce Tribe will use the existing BPA Health Network of providers to ensure that quality services are being provided to clients, with established quality assurance auditing practices. All BPA Health providers will be required to use the current billing process through WITS. IDJC will pay claims submitted electronically by providers through WITS. Any non-BPA Health provider will

only be considered with approval from the IDJC SUDS Program Supervisor in order to ensure contract compliance, quality assurance, clinical oversight, and payment procedures are in place.

Performance Measures:

The Probation Officer Supervisor or delegate will provide and review any performance data, as agreed upon, and as requested by the IDJC. IDJC will complete a program evaluation and report associated outcomes to the Tribe to ensure effective service delivery.


Training and Technical Assistance:

IDJC will provide technical assistance and training on the SUDS System to the Nez Perce Tribe as requested. It is the Probation Officer Supervisor or delegate's responsibility to request training and assistance as needed. Daily operations will be supervised by the Probation Officer Supervisor or designee to ensure the following:


- That procedures outlined in this document are followed
- That probation staff have the training and support they need to feel confident in using the JJ SUD system
- Timely processing of authorizations and referrals
- Quality data

OPERATIONS PLAN AUTHORIZATION:

By the authorizing signature below, the Juvenile Justice Substance Use Disorder Committee for the Nez Perce Tribe confirms the procedures outlined in this document have been adopted for SUDS funding and use.



Leotis McCormack
Nez Perce Tribe Probation Officer Supervisor



Date

IN CONCURRENCE:



Mary Jane Miles, Chairman
Nez Perce Tribe Executive Committee



Date

RESOLUTION

WHEREAS, the Nez Perce Tribal Executive Committee has been empowered to act for and on behalf of the Nez Perce Tribe, pursuant to the Revised Constitution and By-Laws, adopted by the General Council of the Nez Perce Tribe, on May 6, 1961 and approved by the Acting Commissioner of Indian Affairs on June 27, 1961; and

WHEREAS, the Idaho Department of Juvenile Corrections (IDJC) has State funding available out of their General Fund dollars to fund Substance Use Delivery System for Idaho Districts and Tribes of Idaho; and

WHEREAS, each District and Tribe are required to have an approved Operation Plan on file with the IDJC in order to utilize the funding; and

WHEREAS, the Nez Perce Tribe (Tribe) Probation Department will have the authority to manage the Juvenile Justice Substance Use Disorder Services, Nez Perce Tribe, funding to authorize the IDJC to pay for approved services for Juveniles in need of treatment service.

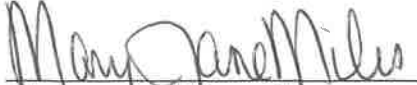
NOW, THEREFORE BE IT RESOLVED, the Nez Perce Tribal Executive Committee (NPTEC) does hereby approve the Tribe's Juvenile Justice SUDS Committee Operations Plan and authorizes the required department signatures; and

BE IT FINALLY RESOLVED, that the NPTEC Chairman and Secretary are hereby authorized to sign all necessary correspondence and the NPTEC Treasurer is hereby authorized to disburse funds accordingly.

CERTIFICATION

The foregoing resolution was duly adopted by the Nez Perce Tribal Executive Committee meeting in Special Session, December 27, 2016 in the Richard A. Halfmoon Council Chambers, Lapwai, Idaho, a quorum of its Members being present and voting.

ATTEST:


Mary Jane Miles, Chairman

BY: 
for Daniel Kane, Secretary