

**Juvenile Justice Substance Use Disorder Service (SUDS) Plan
Third Judicial District
Adams, Canyon, Gem, Owyhee, Payette, Washington**

The Chief Juvenile Probation Officers in the Third Judicial District have met to review and revise the Juvenile Justice Substance Use Disorder Service (SUDS) Plan for the Third Judicial District. The stakeholders involved in the revision of this plan are: Elda Catalano (Canyon), Janelle Schneider (Gem), Ivy Cardenas (Owyhee), Roy Bullington (Payette) and Dahlia Stender (Washington). Absent from this development was Marcy Combs (Adams). Included and present in the development of the plan was Joe Langan, District Liaison for Idaho Department of Juvenile Corrections and Chelsea Newton, District 3 Project Coordinator.

Those with voting capabilities for the Third Judicial District SUDS include the Chief Juvenile Probation Officers: Marcy Combs, Elda Catalano, Janelle Schneider, Ivy Cardenas, Roy Bullington, and Dahlia Stender, or their designated staff. Additionally, present during SUDS meetings are Idaho Department of Juvenile Corrections District Liaison, Joe Langan, and District 3 SUDS Project Coordinator, Chelsea Newton.

In this past years, the committee has received and reviewed an increase of co-occurring mental health and substance abuse cases. The need has arisen for the committee to expand and include a mental health professional on the SUDS committee. Therefore, Jose Valle, Chief of Children's Mental Health in Region 3 has been invited to be a part of the District 3 SUDS meetings. Jose Valle or his designated staff will attend the meetings to give input on these co-occurring cases.

Each county within District 3 has different challenges in relation to services provided to juveniles. Therefore, the Chief Juvenile Probation Officers have agreed to keep judges and county commissioners apprised of what is happening in their county with the SUDS services.

As a District, the Chief Probation Officers voted and agreed to maintain the position of Project Coordinator, on a contract basis. Attached is the job description for said Project Coordinator that illustrates the objectives of the position and to maximize the SUDS funding within the District.

The district wide plan includes case management decision points at Intake, Assessment, Level of Service, Service Delivery, Continual Oversight of Cases, and Payment Authorization. The Chief Probation Officers agreed the purpose of the funding is to provide community based assessments, treatment and recovery support services to juvenile justice involved youth with substance use disorder needs. Youth served through juvenile drug court are excluded from SUDS funded services. Medicaid eligible clients may access SUDS funding for limited services to include services needed while in the detention center, staffing and residential treatment. However, SUDS funds should be utilized as payer of last resort.

1. Identify Potential Clients:

- A. Each county probation department has the option and ability to administer the GAIN SS (short screener) and a risk assessment to identify the juveniles risk and those needing further assessment.
- B. Priority screening and services will be given to: Pregnant females, IV users, methamphetamine users, any other population set forth by the SUDS Committee and as ordered by the Court.
- C. The probation departments in District 3 will continue to meet juvenile needs through education and when identified as not needing further assessment or treatment.
- D. The juveniles identified as needing further assessment will be provided with a “SUDS packet” to be submitted to the Project Coordinator by the probation officer. The Project Coordinator will enter all information into the WITS system and will coordinate the assessment with the chosen provider.

The packet will include the following forms:

- 1. IDJC Juvenile Justice Substance Use Disorder Authorization Form**
- 2. IDJC Juvenile Justice Substance Use Disorder Release of Information**

2. Screening:

Once juveniles have been identified by the probation officer as needing further assessment and the packet has been thoroughly completed, the Project Coordinator will be notified. In some cases, the Project Coordinator will assist probation staff in gathering the packet information.

Once the packet is reviewed and approved, a consent, referral and authorization will be completed in WITS and submitted to the chosen provider with an approval of services and time frame to use approved services. The probation officer will be notified when the referral has been made.

3. Initial Assessment

There are many providers in District 3 but primarily in the Canyon County area, with limited services in the rural counties. Therefore, District 3 probation departments may be making referrals to a single provider that may conduct the assessment and provide the treatment. All efforts shall be made to ensure the juveniles receive the approved treatment from providers. The SUDS Committee plans to use only BPA Health approved providers for services at this time.

When necessary, the initial assessment may be conducted by an approved provider at the Southwest Idaho Juvenile Detention Center or juvenile probation office.

It is the plan of the District 3 SUDS Committee to only make SUDS referrals to BPA Health approved providers.

Once the authorization is issued the provider will be allowed 30 days to complete the assessment; and upon completion of said assessment, it will be submitted to the probation officer and Project Coordinator.

4. Service Authorization

Upon completion of the GAIN and review of the recommendations and referral summary by both the Project Coordinator and the referring county probation officer, the Project Coordinator will authorize Level I Outpatient Services and staffing units. Any recovery support services and/ or higher levels of care will be brought to the SUDS committee for review and authorization.

In order to sustain sobriety, a coordination of services need to be employed for SUDS funded clients releasing from inpatient residential or state custody. The Juvenile Service Coordinator for IDJC will initiate the paperwork to obtain an updated GAIN for those clients releasing from IDJC custody, and will forward this request to the Project Coordinator. For clients releasing from inpatient treatment, the juvenile probation officer will work with the Project Coordinator to develop the aftercare plan and ensure services are authorized at a facility who can offer the needed aftercare services.

5. Delivery of Services

The Project Coordinator will ensure providers communicate with the Project Coordinator and county probation departments. Communication will include review of the client's treatment plan, monthly progress reports, and notice of any concerns regarding the client's risk or barriers to success. Providers are expected to engage the client's parents/guardians in their treatment, and their involvement will also be communicated to the Project Coordinator and probation officer.

The Project Coordinator will provide the SUDS Committee with updates and feedback from county probation officers, community providers and IDJC SUDS program through monthly SUDS meetings and emails. The SUDS committee will vote on any requests for continued services, and any requests for recovery support services or higher levels of care.

6. Continuous Oversight of Cases

The Project Coordinator will present recommendations to the SUDS Committee on continuation or discontinuation of services. This will be based on the recommendation of the providers and input from the county probation officer. Juveniles may be invited to attend the SUDS Committee meeting, with probation officers and parents, to engage in committee discussions regarding continuation of services.

When requesting continuation of services, providers will be required to provide the Project Coordinator with a Continued Service Request (CSR) by the 15th of every month for those cases that have expiring authorizations. The CSR shall include clinical documentation of established treatment goals to achieve long term sobriety. CSRs will be reviewed by the SUDS Committee to determine if extended authorizations will be given based on the juvenile's risk and needs, along with their attendance and compliance in treatment.

For the 2016 fiscal year, the District 3 SUDS committee may approve additional services to identified clients when appropriate, including case management, recovery coaching, and intensive in-home therapy.

7. Payment Authorization

The Project Coordinator will ensure the providers have referral and authorizations in the WITS system; outlining approved services and time frames for each client. Providers will be paid for requested services at a rate approved of by IDJC. The current rate matrix is attached.

8. Wait List for Services

All efforts will be made to ensure juveniles are able to obtain needed services. However, due to a reduction in funds for the 2017 fiscal year, there may be a need for a wait list for services if all funding has been utilized prior to the fiscal year end. In the event of a wait list, priority for services will be given to pregnant females, IV users, and those juveniles who are deemed to be a high risk by their probation officer due to their criminal history, risk score, and GAIN SS.

This plan has been reviewed and approved by all members of District III.



Signature of Authorized Representative

7-26-16

Date